



Grant Transit Authority

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PTBA SPECIAL MEETING MINUTES May 12, 2010 at 12:00 pm

Held at: Ephrata City Council Chambers, 121 Alder St SW, Ephrata, WA 98823

Board Members Present

- Mayor Kathy Bohnet
- Councilman Philip Isaak
- Commissioner Carolann Swartz
- Councilman Manuel Guerrero
- Councilwoman Roberta Hensley
- Councilman Bruce Reim
- Councilman Dick Deane

Staff Present

- Greg Wright, Transit Manager
- Brandy Heston, Clerk of the Board
- Michael Wyman, Legal Counsel

Board Members Absent

- Mayor Roldan Capetillo
- Councilwoman Gina Bernett

Citizen Attendance: Please see attached attendance list.

The special meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Bohnet at 12:00 pm. Pledge of Allegiance was recited. Roll call was taken by Brandy Heston, Transit Operations Supervisor/Clerk of the Board, 7 Board Members present and 2 Board Members absent.

NEW BUSINESS

• **GTA Bid Award**

Darryl Piercy, GTA Clerk of the Works and Project Manager, began by stating that this is a very exciting day for GTA. On the day of bid opening, there were two bidders who submitted bids on time. There were three additional bidders who arrived late and we were unable to accept their bids. Mr. Piercy noted that he has reviewed the bid provided by Graham and they did provide a responsive bid, with excellent numbers. Although there were a few alternates that were way over engineers estimates, most of them came in well under.

Mr. Piercy then went over the memo that had been sent out to all Board Members reminding the Board to keep in mind that office furnishings were not included in the bids, and will be a required purchase at the back end of the project.

Option 1 includes the base bid, plus the alternates including the administration building, admin building veneer, and the covered fleet parking. Total cost for Option 1 is \$4,057,398.02. This option provides a contingency of 6.5%.

Option 2 includes everything that is in Option 1 with the exception of the admin building veneer. This is something that could be done without, however it would add to the overall attractiveness of the building. Total cost for Option 2 is \$4,038,809.22. This option provides a contingency of 6.9%.

Option 3 is the same as Option 1, however it adds the HVAC in the maintenance building. Although the building was designed to take full advantage of the cooling winds and sunlight, this would be a comfort item for the people working in the maintenance shop. This option provides the lowest contingency which is 5.9%. Although this is low, it is still within the acceptable range which is 5-10%.

There was discussion as to whether or not the HVAC was really needed in the maintenance building especially with the large doors being opened and closed all the time. Councilman Isaak asked Darryl what his recommendation would be. Darryl stated that he actually likes option 3 the best. It is a rather small investment with the potential of adding increased productivity. If you are wrong in the decision, you can turn it off, but if you are right, this is a small investment.

After a short discussion it was determined that if GTA does not spend the entire amount that we have budgeted, that remaining money would then come back into the general fund. Equipment was discussed and GTA really does not know what our needs are going to be right away, due to our being in a contracting situation. Darryl recommended that this item be put on hold until GTA has a better idea of what equipment will really be needed. Items like the lifts and compressors are included in the base bid.

Councilman Isaak made a motion to go with Option 3, which is the base bid, plus alternates A, B, C, and E. Commissioner Swartz seconded the motion, motion unanimously carried.

Commissioner Swartz made a motion to accept Graham Construction as the low bidder and to authorize staff to immediately enter into contract negotiations. Councilman Deane seconded the motion, motion unanimously carried.

Councilman Deane stated that he felt Darryl Piercy has been doing an outstanding job.

Ground breaking should take place in the next 30 days. Councilman Guerrero made a motion to adjourn the meeting. Councilwoman Hensley seconded the motion, motion unanimously carried.

Meeting was adjourned at 12:55 pm.

Attested:

Brandy J. Heston
Transit Operations Supervisor/Clerk of the Board

I certify that this is a true copy of the accepted GTA meeting minutes.

Board Member